Mentoring and Board Observation Briefing
Emerging Leaders in Governance Program

The Mentoring and Board Observations element of the program has been a well liked component to the program. We are excited to keep offering you this opportunity.

You have the chance to send the program facilitator your preferences for mentors and Board observations. Many participants choose the same mentors/Boards so it's not always possible to connect you with one of your preferences. However, all the mentors and Boards listed have been involved in the program and have been rated highly from previous participants. So whoever you get, we are sure you were get value from it!

Some helpful hints about making the best impression and upholding the reputation of the Emerging Leaders in Governance Program.

Mentoring

• The program facilitator will connect you with your mentor over email. It is then over to you to arrange a date and time for your mentoring session.
• It's always nice to try and find a time, date and venue that best suits the mentor. This is to acknowledge the time and experience they are offering.
• As a mentee, be prepared to direct the conversation and ask for advice in your areas of interest. Make best use of your time with your mentor. During the Emerging Leaders in Governance Program we will explore some questions that could be asked.
• At the end of the mentoring session, it's useful to summarise some of the learning points that you've got from the session to thank the mentor for their time.
• It's always appreciated to follow up a session with a quick email to again thank them for their time.
• Feel free to keep in touch with your mentor and let them know how you are going especially if you have implemented any of their advice or followed up on contacts.
Board Observations

• The program facilitator will connect you with a contact from the Board to confirm your Board involvement. Please follow up with the contact to confirm all the details.
• Please acknowledge that in many cases, Boards will be discussing and distributing confidential information. As an Ambassador of this program, you must keep all information confidential whether you sign a confidentiality agreement or not. If you are asked to sign an agreement, please return the form promptly.
• Please double check the time and venue of your Board observation and ensure it's in your diary. Arrive on time to briefing meetings and the Board meeting.
• In some cases, the CEO or Chair of the Board is happy to meet with you before or after the session to brief or debrief you on the experience.
• In some cases, the organisation is happy for you to receive the Board papers for the meeting in advance or to look at during the Board meeting. This is up to the Board though as sometimes they may deem the information cannot be distributed.
• It's always nice to send a thank you note to the CEO or Chair for making the experience possible.
• Again, be prepared to observe the different components of the Board meeting to make the most from the learning opportunity.

The program facilitator is always available if you need assistance throughout this process.